



AITKIN COUNTY HEALTH & HUMAN SERVICES

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AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD March 26, 2024 H&HS Board Minutes

Attendance

The Aitkin County Board of Commissioners met this 26th day of March 2024, at 9:02 a.m. as the Aitkin County Health & Human Services Board with the following members present: Board Chair, Commissioner J. Mark Wedel, Commissioners Laurie Westerlund, Travis Leiviska, Bret Sample and Michael Kearney. County Administrator Jessica Seibert, Health & Human Services Director Sarah Pratt, and Administrative Assistant Paula Arimborgo. Others present included: H&HS Supervisor Erin Melz, H&HS Public Health Nurse Liz Short, ACHHS Advisory Committee member representative Patrick Blunt, IT Director Chris Sutch and other public guests. Joining via WebEx: Jeanne Schram, Aitkin Age; April Kellerman, Administrative Assistant; H&HS Supervisors Carli Goble and Jessi Goble.

1.A Approval of the Agenda

Motion by Commissioner Kearney, seconded by Commissioner Leiviska and carried, all members present voting yes to approve the March 26, 2024 Health & Human Services agenda.

1.B Approval of the February 27, 2024 Minutes

Motion by Commissioner Sample, seconded by Commissioner Leiviska and carried, all members present voting yes to approve February 27, 2024 Health & Human Services minutes.

1.C Approval of Bills

Motion by Commissioner Kearney, seconded by Commissioner Sample and carried, all members present voting yes to approve the bills.

1.D Approval of CaseWorks Contracts (three (3) separate contracts)

Motion by Commissioner Westerlund, seconded by Commissioner Leiviska and carried, all members present voting yes to approve the NCT CaseWorks contract.

Motion by Commissioner Kearney, seconded by Commissioner Leiviska and carried, all members present voting yes to approve the Kandiyohi County CaseWorks Hosting agreement.

Motion by Commissioner Westerlund, seconded by Commissioner Kearney and carried, all members present voting yes to approve the Content Services Consulting (CSC) Master Services Agreement.

2.A Director Updates

Sarah Pratt, H&HS Director updated the board on the following:

- Legislative Updates:

- **HF 3642 – Care transition services for incarcerated individuals.** Medical assistance covers care transition services provided to eligible incarcerated individuals during the 30 days prior to the incarcerated individual’s release date. Ensure that all incarcerated individuals who are eligible for MA are enrolled no later than 45 days prior to their expected release.
- **HF 4949 – MnChoices simplification.** New assessment timeline to complete interview 20 calendar days to 20 working days. Assessment eligibility from 60 to 365 days. Reassessments – unless significant changes or requested by client or guardian no annual reassessment, reassessment every three years.
- **HF 4106 – Expedited medical assistance applications.** The local agency must act on an application for medical assistance within five (5) calendar days of receipt of a request for medical assistance for a patient eligible for discharge, as determined by the hospital. If the reason for the delay is the applicant’s inability to obtain or provide the required information, the local agency must assist the applicant in obtaining the required information within three (3) calendar days and act on the application immediately upon receipt of the required information.
Expedited MnChoices assessment visits. A patient awaiting discharge from an acute care hospital requesting long-term care consultation services must be visited by a long-term care consultation team within three (3) calendar days after the date on which an assessment was requested or recommended. If the lead agency fails to complete an assessment within the time line described above, the local agency, the person, the person’s legal representative, or the hospital in which the person is a patient may request assistance from the commissioner’s acute care transition team. Immediately upon receipt of a request for assistance, the commissioner’s acute care transition team must either direct the lead agency to conduct an assessment immediately, transfer authority to conduct the assessment to another lead agency with the capacity to do so immediately, or permit any certified assessor who is either an employee of the hospital in which the person is a patient or an employee of the health system with which the hospital is affiliated to perform the assessment.
- **HF 4366 – Priority admissions.** Civil commitment priority admission requirements modified, prisoner in a correctional facility specified to not be responsible for co-payments for mental health medications, county co-payment expense reimbursement allowed, and money appropriated.
- **HF 5135 – Eligible recipients and funding modified for mental health innovation programs, county responsibility for cost of care for client awaiting transfer to another state-operated facility or program or Department of Corrections facility removed, direct care and treatment facility capacity and utilization funding provided, and money appropriated.**
- **HF 4578 – Modernization.** County grants for implementation of service delivery transformation requirements and information technology infrastructure provided, and money appropriated.
- **HF 3689 – Relating to child protection;** adding a requirement for an out-of-home placement plan summary. Before an out-of-home placement plan is signed by the parent or parents or guardian of the child, the responsible social services agency must provide the parent or parents or guardian with a one- to two-page summary of the plan. The out-of-home placement plan summary must clearly list the plan’s contents under paragraph (C) and the requirements and responsibilities for the parent or parents or guardian using plain language. The summary must be updated and provided to the parent or parents or guardian when the out-of-home placement plan is updated under subdivision 1a. The

commissioner must develop and disseminate a template document that the responsible social services agency may use when preparing an out-of-home placement plan summary.

- Hiring updates:
 - New Care Coordinator hired for HCBS team – currently in training
 - New OSS hire – currently in training
 - New Child Protection Case Aide hired – coming on board in the next couple of weeks
 - Currently have a vacant Child Protection Social Worker position

3.A Annual Aitkin County Opioid Settlement Update

Liz Short, H&HS Public Health, presented to the board the Annual Aitkin County Opioid Settlement Update to include:

- Purpose behind meeting, MN Opioids State-Subdivision Memorandum of Agreement
- One-page Quarterly Metrics Data Sheet produced quarterly:
 - 2023 Accomplishments
 - Prevention
 - Harm Reduction
 - Research and Training
 - Treatment
 - What is Ahead
 - Financials
- Survey Results
 - Total of 155 Respondents
- Viewed Opioid Webpage on Aitkin County Website

4.A Committee Updates

The Board discussed the CARE Board, Lakes & Pines, HHS Advisory Committee, and ARDC/AAAA.

Adjourn

The meeting was adjourned at 10:04 a.m.

Next Meeting – April 23, 2024